

North Bay Amateur Radio Club

Level of Service for Community Events

2017

The North Bay Amateur Radio Club (NBARC) in association with the Amateur Radio Emergency Service (ARES) is committed to utilizing our experience and expertise to support community organizations and events within the local area.

This document outlines the level of service that we are prepared to offer, as amended from time to time and/or case-by-case basis by NBARC and its executive.

1.0 Definitions:

- a) "Community Event" means a locally organized and locally focused festival, sporting event or charitable fundraiser.
- b) "Local" infers the area within an approximately 60 km radius from North Bay, or roughly the area bounded by Mattawa, West Nipissing, Marten River and South River.
- c) "Locally organized" means the agency or club and their individual organizers reside within, or have a meaningful presence within the defined local area.
- d) "Locally focused" means that the event draws participants from the local area and proceeds from said event benefit the same 'local' area.
- e) "Community Organization" means a registered charity or non-profit organization with members from and a presence in the local area.

2.0 Volunteer basis

All services offered or provided are done so by our members, along with their equipment, on a volunteer basis. This means that we may not have sufficient personnel or resources to honour any services offered or commitments made.

3.0 Best-effort

Any service provided is done so on a best-effort basis. Personnel shortages, equipment failures or any number of other foreseen or unforeseen factors may negatively impact our ability to provide service.

4.0 Limits of technology

Any communications service offered or provided is subject to the inherent limits of the technology used. Factors affecting this include but are not limited to: terrain, repeater coverage, atmospheric conditions and serviceability of the equipment in use.

5.0 Prior notice required

NBARC requires that requests for our services be made well prior to the event date, so as to allow us to review the request and plan our response. Ideally, this would mean three (3) or more months in advance.

Services offered

1. Planning and logistical consultation

The NBARC core membership is stable, mature, experienced and is drawn from a broad spectrum of professionals and enthusiasts. NBARC members assist with many different community events per year, and we have been doing so for several decades. Consequently, NBARC is able to offer community organizations the opportunity to draw from our multi-faceted knowledge, skills and abilities in the planning stages of any event.

2. Primarily communications

As NBARC and ARES are organizations of amateur radio operators, the primary service offered during an event is that of communications between field locations and a central point. Typically this consists of voice messaging over two-way radio. 'Communications' would also include relaying of safety messages and periodic status reports or progress updates from field locations.

Concurrent with providing communications during a community event, secondary services offered include:

3. Unofficial timing

Reporting from field locations to a central point the arrival times of event participants at various checkpoints; typically used for 'split' times. 'Unofficial' as it is subject to personnel workload, visibility of bib numbers, variances in time pieces, errors made in transmitting or receiving numbers, etc.

4. Assistant marshal

Along with the organizer's own staff, assisting in providing marshalling services (direction and assistance) to event participants.

5. Refreshment station operation

Along with the organizer's own staff, assisting in providing water or other like items to event participants at stations along the course. The organizer must supply all food/water/refreshments.

6. Sweep

NBARC's participation is dependent upon the event organizer providing members of their own staff to perform the task of 'sweep'. This means following the last participant(s) in a walk/run/race to 'sweep' the course to ensure that all persons have completed the event or are otherwise accounted for.

Where conditions permit, and when *pre-event direction* has been given by the NBARC member-in-charge, NBARC members returning from their posts may proceed along the course taken by event participants to assist the organizer with sweeping.

Organizations not supported and services not offered

Notwithstanding any of the foregoing,

NBARC/ARES will not support:

- Events organized by entities who are deemed not to meet the letter or spirit of the 'local' requirement, as determined solely by NBARC executive
- For-profit organizations, private enterprises or commercial ventures
- Professional-level (paid) sporting events
- Any event, agency or organization that NBARC, at its sole discretion, so chooses not to support.

NBARC/ARES will not provide:

- Signaling, direction warning or control of motor vehicle traffic on public roads. This includes NBARC members utilizing a motor vehicle on a public road to assist in 'sweeping' the course.
- Any service that NBARC, at its sole discretion, so chooses not to provide.